

UNM Student Employee of the Year (SEOTY) 2017 Call for Nominations

The UNM Graduation Task Force-Student Engagement Committee invites you to nominate your student employee(s) for the **10th Annual UNM Student Employee of the Year** competition.

Supervisors may nominate student employees whom they feel warrant particular recognition for their performance on the job.

Eligibility:

- Must have completed or is expected to complete at least six (6) months employment during the period of June 1, 2016 through May 31, 2017,
- Must have completed 6+ credit hours at UNM during Fall 2016 and enrolled for 6+ credit hours at UNM during Spring 2017,
- Must be employed through the **UNM Student Employment Office**,
- Must be in a degree seeking program for Fall 2016 and Spring 2017 semesters, and
- Must have at least a 2.0 GPA for Fall 2016 as well as a 2.0 cumulative GPA.

Nominees will be judged on the following characteristics:

- | | |
|-------------------|--------------------------------------------|
| • reliability | • professionalism |
| • quality of work | • uniqueness of the student's contribution |
| • initiative | |

Please use the following sections to illustrate the above characteristics:

- **Attributes** – Provide an example that demonstrates the nominees' greatest attributes and how these attributes enhance their contributions to the position.
- **Expectations** – Provide an example of how the nominee goes above and beyond the expectations listed in their job description.
- **Leadership/Style** – Provide an example of how the nominee's leadership skills, initiative or style helped to improve how your office functions. Describe the quality of the nominee's work style and how their style of work is well suited for your department.
- **Impact** – Provide an example of the positive impact the nominee has had to your department, campus or community.

Please note that additional materials will not be considered.

The information you provide may be shared with the public through press releases and other promotional opportunities.

Institution's Name

Student Employee of the Year Campus Nomination Form

Nominee's Name: _____

Nominee's Job Title and Brief Job Description (100 word limit):

Word 7ci bh

In the space provided below, please provide examples of the nominee's reliability, quality of work, initiative, professionalism and uniqueness of contribution. (350 word limit for each category)

Attributes:

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Expectations:

Word 7ci bh

Leadership/Style:

Word 7ci bh

Impact:

Word 7ci bh

University of New Mexico
Student Employee of the Year Nominee Information Form

Student Information:

Name: _____ UNM ID: _____

Department: _____ Org#: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Job Title: _____ Hire Date: _____

Length of Employment: _____ Class Level: _____(FR, SO, JR, SR, GRAD)

Supervisor Information:

Name: _____ Phone: _____ Email: _____

Nominator Information:

Name: _____ Department: _____ Org#: _____

Title: _____ Work Phone: _____ Email: _____